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STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD



Beth Bye
Commissioner

OEC Roster for background check status – August, 2019

The Office of Early Childhood (OEC) has finalized the OEC Roster.

OEC staff completed multiple rounds of development and internal testing. Several child care centers also “test piloted” this electronic database and provided valuable feedback on their experiences.

The OEC Roster is designed to achieve three objectives:

1. Establish a complete list of individuals associated with each Connecticut facility that is required to complete background checks;
2. Offer background check status and “next background check needed” dates to facilities for every individual on their OEC Roster; and
3. Provide the first round of data collection for the OEC BCIS (Background Check Information System) that will record all OEC background check activities.

The OEC will send out emailed OEC Roster invitations gradually during the month of August, 2019 to prevent overloading the system. Some providers will receive emailed invitations sooner than others, which is not cause for concern. Each licensed child care center, group child care home, family child care home, and all license-exempt child care centers and schools that receive Care 4 Kids funding will complete the roster. Facilities will only see their own secure data in the OEC Roster.

All email recipients are asked to complete OEC Roster data entry within two weeks of receiving their access link. Instructions for each step are provided, and users may email ocresults@ct.gov or call 860-500-4466 with questions. Once completed, OEC will research its records, then report the background check status and the date by which each person listed on the OEC Roster will need a new background check.

Ongoing updates will be posted on the OEC Background Checks webpage at <https://beta.ctoec.org/background-checks/>.

OEC appreciates our community partners as we work together to ensure the safety of our children.