



2-1-1
CHILD CARE



For more information: Dial 2-1-1 or 1-800-505-1000 | www.211childcare.org | www.ctunitedway.org

Child Care Agreement

An agreement with the person caring for your child is a necessary tool. It is an unemotional way to help you talk about your child care expectations and protects you and the caregiver. The child care agreement is a way to resolve any issues that may arise and can include the following topics:

- **Work hours and start date**
- **Payments:**
 - Holiday, vacation, sick, personal and overtime pay
 - Salary reviews and pay increases
 - Method of payment and pay rate
- **General child care responsibilities:** children's schedule (meals, naps, diapering/toileting, playtime, etc), discipline strategies, communication of daily events
- **Special instructions:** food allergies, special needs, transportation arrangements
- **Emergency plans:** what to do in the event of an accident, illness, fire, bad weather, etc
- **Emergency contact list:** names and numbers of yourself, spouse, doctors, hospitals, poison control, neighbors or other people to be called in an emergency
- **Terms of resignation or termination:** notice and pay necessary to end the agreement
- **Introductory period:** either a verbal or written trial period of 30-60 days to see if the relationship with the caregiver is going to be successful
- **Benefits covered:** medical, dental (usually used with Nanny care)